

CHECKLIST
FOR PREPARATION OF
TOURISM INCENTIVES ORDERS UNDER TOURISM
INCENTIVES ACT, CAP. 15.03

1. MEMORANDUM OF THE PERMANENT SECRETARY

2. CABINET CONCLUSION

- [] Identify in the Cabinet Conclusion heading the Act under which the request is made for incentives.

- [] Identify the applicant –
 - () an individual;

 - () a registered business, requires a Certificate of Registration from the Registry of Companies and Intellectual Property;

 - () a company, requires a Certificate of Incorporation and last filed Annual Returns from Registry of Companies and Intellectual Property.

- [] Identify the approved tourism project –
 - () the construction of a new hotel;

 - () the alteration or renovation of an existing hotel;

 - () the conversion of an existing building or buildings into a hotel by reconstruction, extension, alteration, renovation or remodelling;

 - () the conversion of an existing building or buildings into a hotel by reconstruction, extension, alteration, renovation or remodelling;

 - () the furnishing and equipping of a building to be utilised as a hotel;

 - () the provision of tourist recreational facilities and equipment to provide tourist recreational services;

- () the provision of equipment and facilities to be used for the Exclusive purpose of providing transport to tourists in Saint Lucia;
- () the construction and equipping of a new restaurant;
- () the refurbishing and re-equipping of an existing restaurant;
- () the establishment of visitors' booths and interpretation centres;
- () the establishment, restoration and preservation of monuments, museums and things of outstanding historical and architectural merit;
- () the provision of yachting services, and in respect of an additional capital expenditure,
- () the addition to a tourism product of any facilities intended to increase or improve the amenities it provides.

[] Identify the benefits granted to the applicant.

- () income tax (applicable after the completion of the approved tourism product);
- () customs duty (import duty and excise tax).

[] Identify the applicable period for the benefits granted to the applicant.

[] Other conditions the applicant must satisfy, for example -

- () in the case of a vehicle, the name of the company must be visibly displayed on each side of the vehicle;
- () approval of the Ministry of Tourism, Information, Broadcasting, Culture and creative industries, for -

[] bi-annual report from the date of commencement of its

operations;

() that the company complies with the monitoring and licensing requirements of the Ministry of Tourism, Information and Broadcasting, Culture and Creative Industries and any other Government agency.